Acceptable Use Policy (AUP) for Technology Policy

2025-26

Principal: Mr. Mohannad Al Jayousi

1. **Purpose**

This policy establishes guidelines for the appropriate use of all school-provided and personal technology resources to:

- Promote digital responsibility
- Ensure cybersecurity
- Protect student privacy
- Maintain academic integrity
- Comply with UAE laws and regulations

2. **Scope**

Applies to:

✅ All students, staff, parents, and visitors

✅ School-owned devices, networks, and software

✅ Personal devices connected to RAIS networks (BYOD)

✅ Cloud platforms (Google Workspace, Microsoft 365)

3. **General Acceptable Use**

Permitted Activities

✓ Educational research & coursework

✓ Teacher-assigned digital projects

✓ School-approved communication tools

✓ Responsible creative expression

Prohibited Activities

❌ Accessing inappropriate content (pornography, violence, hate speech)

❌ Bypassing network security (VPNs, proxies, TOR)

❌ Illegal downloads (pirated software/media)

❌ Cyberbullying or harassment

❌ Unauthorized data sharing (student records, test materials)

❌ Any other violations to school policies and UAE laws and regulations

4. User Responsibilities

A. Students Must:
- Use school accounts only for educational purposes
- Keep passwords private (never share)
- Report security risks immediately (phishing, hacking attempts)
- Cite digital sources properly to avoid plagiarism

B. Staff Must:
- Monitor student device use during class
- Model positive digital citizenship
- Secure sensitive data with encryption

C. Parents Must:
- Review AUP annually with their child
- Monitor home device use
- Support school cybersecurity measures

5. Network & Data Security

Requirement	Details
Password Rules	12+ characters, changed every 90 days
Device Updates	OS/antivirus must be current
File Storage	School cloud only (no local storage of sensitive data)
Monitoring	All traffic logged and filtered

6. Social Media & Communication

Allowed

✓ Teacher-moderated class groups

✓ School-approved educational platforms

Restricted

✗ Private student-teacher messaging (outside school tools)

✗ Anonymous accounts impersonating others

7. Consequences for Violations

All violations will be subject to consequences in accordance with the school's behaviour policy.

8. Digital Citizenship Pledge

All users agree to:

◆ Respect others online

◆ Protect personal and school data

◆ Learn responsibly with technology

◆ Report unsafe behaviour

(Students sign pledge annually during orientation)

Approval and Review	
Review date	**May 25th 2025**
To be reviewed on:	**May 25th 2026**
Approved as Policy by:	**Principal:** **Mohannad Al Jayousi**